



Health Services
LOS ANGELES COUNTY

**Los Angeles County
Board of Supervisors**

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June 9, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT TO EXTEND LANDSCAPE
MAINTENANCE SERVICES AGREEMENT
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Request approval to extend a Proposition A agreement with Accent Landscape Inc. for the continued provision of landscape maintenance services at Harbor-UCLA Medical Center (Harbor).

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and direct the Chairman of the Board of Supervisors to execute Amendment No. 4 to Agreement No. 75489 with Accent Landscape, Inc., (Accent) for the provision of landscape maintenance services, to extend the term of the Agreement not to exceed six months, on a month-to-month basis, effective July 1, 2009 through December 31, 2009, at the current rates listed in the Agreement, at a maximum County cost of \$180,189.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION

Approval of the recommended action will allow for the continued provision of needed landscape maintenance services at Harbor. The Agreement expires on June 30, 2009.

The recommended extension will enable the Department of Health Services (DHS or Department) to complete a Proposition A Request for Proposals (RFP) process to replace the Accent Agreement, as well as ten other agreements for landscape maintenance services for other DHS facilities. The other agreements expire on December 31, 2009. In an effort to achieve efficiency in the contracting process, DHS has issued a single RFP to invite proposals for landscape maintenance services for

one or more groups of facilities. The Prop A RFP was released on January 23, 2009. By the March 13, 2009 submission deadline, DHS received proposals from 10 landscape vendors proposing on one or more groups of facilities. The DHS evaluation committee anticipates completing its review by May 29, 2009, and receiving a response on labor law violation information from the State of California, Labor Commissioner's Office, by May 29, 2009. DHS is completing the financial viability review of the 10 vendors who submitted proposals. During the requested extension period, DHS will be returning to your Board with recommendations for approval of successor contracts.

Implementation of Strategic Plan Goals

The recommended action supports Goal 1, Operational Effectiveness of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The Contractor's rates remain the same for the six month Agreement extension period. The total maximum cost of contract expenditures for the continuation of landscape maintenance services at Harbor is \$180,189 for Fiscal Year (FY) 2009-10. Funding is included in DHS' FY 2009-10 Proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 20, 2005, as a result of a Proposition A RFP process, your Board approved the current Agreement with Accent for the provision of landscape maintenance services at Harbor, effective January 1, 2006 through December 31, 2008, at a maximum annual contract cost of \$329,356.

The Agreement contains provisions for an annual Cost of Living Adjustment (COLA) at the lesser of movement in County employee salaries or the annual movement in the Consumer Price Index. On February 6, 2007, the Department exercised its delegated authority to approve Amendment No. 1 to provide a 2.5 percent COLA through December 31, 2007. On February 26, 2008, the Department exercised its delegated authority to approve Amendment No. 2 to provide a four percent COLA through December 31, 2008.

In December, 2008, the Department exercised its delegated authority to approve Amendment No. 3 to extend the term of the agreement six months through June 30, 2009, and apply new Living Wage rates to be in compliance with the Chief Executive Officer directive of March 18, 2008.

The Department has contracted for landscape maintenance services under provisions of County Code 2.121.250 et seq., "Contracting with Private Businesses" (Proposition A) since July, 1989. Landscape maintenance services include maintenance of turf,

ground cover, shrubs and trees, renovation of turf and ground cover areas; pruning of trees and shrubs; weed, disease, pest and rodent control; and the operation of maintenance of irrigation systems.

Landscape maintenance services fall under Proposition A guidelines and are subject to the provisions of the County's Living Wage Program. The existing agreement includes the new Living Wage Ordinance rates pursuant to Title 2, Chapter 2.201.040, Payment of Living Wage. The Department has determined that contract landscape maintenance services continue to be cost effective and operationally feasible. There is no employee impact.

The Agreement may be terminated for convenience by either party upon 10-calendar days advance notice. Accent is in compliance with all Board requirements.

County Counsel has approved Exhibit I as to use and form.

CONTRACTING PROCESS

Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the recommended amendment will ensure the continued provision of necessary landscape maintenance services at Harbor.

CONCLUSION

When approved, DHS requires three signed copies of the Board's action.

Respectfully submitted,



John F. Schunhoff, Ph.D.
Interim Director

JFS:pem

Attachments

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

**LANDSCAPE MAINTENANCE SERVICES AGREEMENT
AMENDMENT NO. 4**

THIS AMENDMENT is made and entered into this _____ day
of _____, 2009,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

ACCENT LANDSCAPE INC. (hereafter
"Contractor").

WHEREAS, reference is made to that certain document entitled "LANDSCAPE MAINTENANCE SERVICES AGREEMENT", dated December 20, 2005, and further identified as County Agreement No. 75489, and any amendments thereto (all hereafter referred to as "Agreement"); and

WHEREAS, Agreement is slated to expire on June 30, 2009; and

WHEREAS, it is the desire of the parties to extend the term of the Agreement for a maximum of six (6) additional months through December 31, 2009 unless sooner terminated;

WHEREAS, said Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by both parties; and

NOW THEREFORE, the parties hereby agree as follows:

1. This Amendment shall become effective July 1, 2009.
2. Paragraph 4.0, TERM OF AGREEMENT of the body of the Agreement, shall be amended in its entirety to read as follows:

"4.1 The term of this Agreement shall commence on January 1, 2006 through June 30, 2008. The term of this Agreement shall be automatically extended, on a month-to-month basis, through December

31, 2009. During the extended term (July 1, 2009 through December 31, 2009), Contractor shall be compensated according to the rates in effect on June 30, 2009 as specified in Exhibit B (Pricing Schedule for Landscape Maintenance Services at Harbor UCLA Medical Center, July 1, 2009 through December 31, 2009).

4.2 During the extended term (July 1, 2009 through December 31, 2009), Contractor shall be compensated according to the provisions and rate(s) specified in Exhibit B. Completion for work performed during the extension period shall be prorated on a monthly basis where applicable, and on a daily basis for time periods less than a month”

3. Paragraph 5.0, CONTRACT SUM of Subparagraph 5.1 of the body of the Agreement, shall be amended to read as follows:

“5.1 The total maximum obligation of County for Contractor’s performance of this term extension period (July 1, 2009 through December 31, 2009) shall not exceed One Hundred Eighty Thousand, One Hundred Eighty-Nine Dollars (\$180,189). The total maximum net County cost from January 1, 2006 through June 30, 2009 is One Million, One Hundred Seventy-Seven Thousand, Ninety-Six Dollars (\$1,177,096).”

4. Except for the changes set forth hereinabove, the wording of Agreement shall not be changed in any respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Health Services and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Chairman, Board of Supervisors

ATTEST:

SACHI A. HAMAI
Executive Officer of the Board of
Supervisors of the County of
Los Angeles

ACCENT LANDSCAPE INC.
Contractor

By [Signature]
Signature

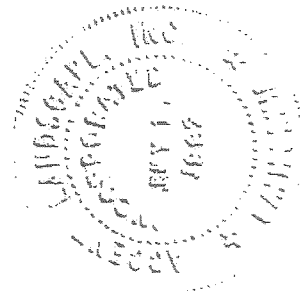
By _____
Deputy

ROBERT IZUMO
Printed Name

Title PRESIDENT
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL

By Nayaher 5/28/09
Deputy



Amend75489-4/pem
5/4/09

PRICING SCHEDULE FOR LANDSCAPE MAINTENANCE SERVICES
AT
HARBOR-UCLA MEDICAL CENTER
July 1, 2009 - December 31, 2009

VENDOR: ACCENT

I. DIRECT COST

		HR.RATE	MONTHLY SALARY
SUPERVISOR	1 (FTE)	\$ 14.00	\$ 2,424.80
FOREMAN	1 (FTE)	\$ 11.84	\$ 2,050.69
FOREMAN	1(PT)	\$ 11.84	\$ 205.07
LABORER	4 (FTE)	\$ 11.84	\$ 8,202.75
LABORER	1 (PT)	\$ 11.84	\$ 1,230.41
LABORER	1 (PT)	\$ 11.84	\$ 205.07
IRRIGATION	1 (PT)	\$ 11.84	\$ 820.28

TOTAL SALARIES & WAGES \$ 15,139.07

EMPLOYEE BENEFITS

	NO. OF EMPLOYEES	MONTHLY COST PER FTE
MEDICAL INSURANCE		
DENTAL INSURANCE		
LIFE INSURANCE		
OTHER (LIST)		

TOTAL BENEFITS N/A

PAYROLL TAXES

FICA (7.65%)	\$ 1,158.14
SUI (1.5%)	\$ 227.09
ETT (0.1%)	\$ 15.14
FUTA (0.8%)	\$ 121.11

TOTAL PAYROLL TAXES \$ 1,521.48

INSURANCE

GENERAL LIABILITY INSURANCE	
WORKERS COMP	\$ 3,275.88
VEHICLES	\$ 979.42
SUPPLIES	\$ 227.68
SERVICES	
OFFICE EQUIPMENT	
NEW MATERIALS	\$ 12.69
LEASE	
TELEPHONE/UTILITIES	\$ 65.06
OTHER	

TOTAL INSURANCE/MISC. S&S \$ 4,560.73

TOTAL DIRECT COSTS \$ 21,221.27

II. INDIRECT COST

GENERAL ACCOUNTING/BOOKEEPING	\$ 64.01
MANAGEMENT OVERHEAD	\$ 412.82

OTHER: (SPECIFY)

TOTAL INDIRECT COSTS \$ 476.83

MONTHLY TOTAL DIRECT AND INDIRECT COST (AFRA) \$ 21,698
TOTAL 6 MONTH EXTENSION COST \$ 130,189

III. TOTAL MAXIMUM SEASONAL/PERIODIC/OTHER SERVICES COST PER YEAR \$ 50,000

IV. TOTAL MAXIMUM SIX MONTH CONTRACT COST (JULY 1, 2009 THROUGH December 31, 2009) \$ 180,189